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GOVERNMENT OF ASSAM
TEA TRIBES WELFARE DEPARTMENT
DISPUR, GUWAHATI-6

ORDER BY THE GOVERNOR OF ASSAM

Dated Dispur, the 7th August, 2020

NOTIFICATION

No. TTWD 35/2018/149 The Government of Assam is pleased to accord, approval to the following Guidelines for various schemes of Tea Tribes Welfare Department for the year 2020-21 and to follow up necessary action as envisaged herein:-

Guideline for the scheme of "Coaching for Higher Studies"

1.	Name of the scheme	:-	Coaching for Higher Studies
2.	Objectives of the scheme	:-	The objective of the scheme is to provide coaching to students of Tea Tribes' community for preparing them for various competitive examinations like Civil Services, Medical, Engineering, Staff Selection Committee (Graduate level), Banking (Probationary Officers), etc. so that they are able to compete with other candidates and succeed.
3.	Name of the implementing agency	:-	Directorate of Tea Tribes Welfare, Assam.
4.	Method of Implementation	:-	<p>The Directorate shall call for online applications from eligible candidates belonging to Tea Tribes community for undergoing coaching in reputed institutions within Assam. The coaching facilities shall be available for – i). Under Graduate level (i.e., who have completed or are pursuing class-XII and preparing for admissions for medical / engineering); and ii). Graduate level (i.e., who are preparing for Civil Services, SSC and Bank (Probationary Officers) exams).</p> <p>The Directorate shall identify at least 5 to 6 reputed coaching centers from within Assam and MoUs shall be signed with the centers for allocation of certain no. of seats for candidates of Tea Tribes community. The duration of coaching shall be from 6 months to 1 year. The Directorate shall pay a maximum of Rs. 10,000/- per candidate per month (inclusive of food, lodging and tuition fee); any expenditures above which shall have to be borne by the candidate.</p> <p>The centers shall submit quarterly reports attendance and progress reports to the Directorate besides the final report after completion of the training period.</p>
5.	Application process	:-	<p>Advertisements inviting applications from eligible candidates shall be published in the official website of the Directorate of Tea Tribes Welfare, Assam as well as in local newspapers, separately for both the categories of coaching.</p> <p>In both the above cases, the candidates shall submit their</p>

		<p>applications along-with required documents online through the link given in the website. On successful submissions, the applicants shall receive acknowledgement receipts. The applications will be reviewed directly at the Directorate level. The applicants shall have to produce the acknowledgement receipts along-with the originals of the documents submitted online to the Govt. notified State Level Screening Committee at the Directorate level for verification, on being called.</p> <p>The State Level Screening Committee, after examining all the applications and ascertaining the correctness of the same in all respects shall select the candidate based merit as well as other set criteria. The Director of Tea Tribes Welfare, Assam, shall place the final list before the Chairman, State Level Advisory Committee (SLAC) for his/her approval.</p> <p>The selected candidates shall undergo the free-of-cost coaching facilities in Govt. identified coaching centres/institutes within Assam. The candidates shall also be provided with stipend as per Govt. approved rates for food and lodging if residential facilities are not provided to them.</p>
6.	Eligibility Criteria	<p>:- The criteria for selection of students/candidates shall be as given below:-</p> <ul style="list-style-type: none"> a) He/she must be a permanent resident of Assam and must belong to Tea Tribes' community. b) The candidate must produce Caste certificate (OBC/MOBC – TGL/Ex-TGL) which is duly certified by the Deputy Commissioner of the concerned district or his designated officer. a) The applicant must submit an undertaking in the prescribed format stating his/her annual family income. (Annexure - 1) c) He/she must produce necessary documents regarding his/her qualifications for undergoing the coaching. d) For Undergraduate students who are preparing for medical & engineering entrance exams, he/she should be from science stream with Physics, Chemistry & Biology (for medical) or Physics, Chemistry & Maths (for engineering) e) Candidates must secure the requisite percentage of marks in the qualifying examination prescribed for the desired coaching, based on subject matter and on the available seats. f) 30% of the numbers sanctioned for coaching shall be earmarked for girl students & disabled candidates. g) A candidate who underwent coaching for any exam under financial assistance from this Directorate shall

			not be eligible for any other coaching in any other year.
7.	Monitoring of the scheme	:-	The monitoring of progress and implementation of the scheme shall be done by the Deputy Commissioners at the district and Sub-Divisional levels and by the Directorate at the State level.
8.	Maintenance of records and Monitoring	:-	The Director maintains proper records with APR of the Institutions.
9.	Submission of progress report	:-	The Director submits the progress report to the Govt.
10.	Submission of utilization certificate	:-	The Directorate submits the utilization certificate to the Govt. in time.
11.	Audit by the AG (Audit), Assam	:-	Mandatory Audit by the AG (Audit) Assam shall be conducted and the Tea Tribes Welfare Department shall ensure regular and timely audit of the accounts of the Director, Tea Tribes Welfare, Assam by the AG (Audit), Assam.
12.	Targeted period of completion	:-	31 st March of each financial year.

Sd/-

Principal Secretary to the Govt. of Assam,
Tea Tribes Welfare Department, Dispur

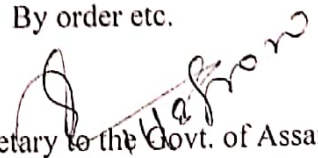
Memo no. TTWD 35/2018/149-A

Dated Dispur, the 7th August, 2020

Copy to:-

1. The Deputy Commissioner (All) for information and necessary action.
- ✓ 2. The Director, Tea Tribes Welfare, Assam, Rupnagar, Guwahati-32 for kind information and necessary action. She will also circulate it to all concerned and ensure wide publicity.
3. P.S. to Hon'ble Minister, Tea Tribes Welfare Department, Dispur, Assam for kind appraisal of Hon'ble Minister.
4. P.S. to Principal Secretary, Tea Tribes Welfare Department, Dispur.
5. P.S. to Secretary, Tea Tribes Welfare Department, Dispur.
6. Finance (EC-I) Department for information.
7. Office Copy.

By order etc.


Deputy Secretary to the Govt. of Assam,
Tea Tribes Welfare Department, Dispur